

Military Officers Association of America  
El Paso Chapter



Board of Directors Meeting Minutes  
February 2017

A meeting of the El Paso Chapter of the Military Officers Association (MOAA) was held on 27 Mar 2017 at the Candlewood Suites, El Paso Texas.

Attendance:

President: COL (RET) Forrest Smith  
Secretary: Col (RET) Steve Barrett  
Treasurer: Ms. Elma Smith  
Immediate Past President/Legislative Liaison: COL (RET) Lennie Enzel  
Publications/Newsletter Editor: LTC (RET) Bill Moore  
Public Relations: LTC (RET) Martha Caldwell  
ROTC/JROTC Activities: LTC (RET) Dave Powell

1. Administrative: The meeting was called to order at 0815 and Col (RET) Steve Barrett provided the invocation.
2. President's Remarks: COL (RET) Forrest Smith welcomed everyone in attendance.
3. Old Business:
  - A. Secretary: Col (RET) Steve Barrett provided a copy of the 25 Feb 2017 BOD minutes which were approved pending one correction.
  - B. Treasurer: Ms. Elma Smith provided a review of the Feb 2017 Balance Sheet and Profit/Loss statement.
    1. The Feb 2017 net profit was \$581.04. Primary sources of income were luncheon payments, membership dues and door prizes; expenses were for the luncheon payment, merchant fees and postage/mailing.
    2. Ms. Smith led a detailed and lengthy conversation regarding payments the Chapter is currently incurring for SAGE and USA Epay in conjunction with mobile and web payments. LTC (RET) Bill Moore will initiate a coordination call ref the SAGE fees and square.com was identified as a potential alternative for mobile transactions.
    3. Ms. Smith highlighted the MOAA Outreach Foundation must submit a 23-page reinstatement request along with a \$400 fee to reinstate the Foundation's 501(c) 3 status. In meantime, LTC (RET) Moore will deactivate the donation link on the webpage.
  - C. Membership: NSTR.
  - D. Programs: NSTR.
  - E. Legislative Liaison: COL (RET) Lennie Enzel provided a recap of the current topics she highlighted in the Border Bulletin and also shared that she provided medical support at the recent

Bataan March. COL(RET) Enzel has reached out to Senator Rodriguez asking him to be our guest speaker for the June luncheon; she will submit the required form to his office in near future.

F. Publications/Webmaster: LTC (RET) Bill Moore reported the April Border Bulletin was mailed yesterday.

1. LTC (RET) Moore also requested all inputs for the June 2017 Border Bulletin be submitted by 3 May 2017; by 3 July 2017 for the August issue; and 3 Aug 2017 for the Sept/Oct issue which will be published early due to the annual RAD gathering.
2. Communications Awards will be announced 4 April 2017 during MOAA's "Storming the Hill."

G. Public Relations: LTC (RET) Martha Caldwell reported the publicity articles for the April membership luncheon were submitted to El Paso Inc., the El Paso Times and the Bugle. LTC (RET) Caldwell will be unable to attend the June luncheon.

H. JROTC/ROTC: LTC (RET) Dave Powell reported he will order the necessary medals to cover the upcoming award ceremonies. He will also put out a calendar of the ceremony events and identify which events he can cover and which he needs assistance with. LTC (RET) Powell also raised the potential of the Chapter sponsoring Drill Meet trophies as an engagement opportunity.

I. Auxiliary Liaison: NSTR.

J. Door Prizes: Inventory is still good for upcoming events.

4. New Business:

A. Massing of the Colors: LTC (RET) Powell will replace COL (RET) Smith and represent the Chapter at this annual event which will be held at St. Rafael's church on 1 Apr 2017.

B. April 2017 Meeting: LTC (R) Moore shared the proposed menu for the April luncheon which will be held at the MonteVista at Coronado Senior Living Facility. Cost will be \$20 per person and a tour of the facilities will be made available for attendees. LTC (RET) Moore highlighted close in parking could be an issue but there will be sufficient parking on site.

C. 2017 RAD: The Chapter is scheduled to sponsor the 2017 RAD Reception which will be held on Friday 29 Sep 2017. A request to MOAA national has been submitted seeking a representative to attend this event; no response has been received to this point. Additional coordination will also be required with the Fort Bliss Retiree Council.

5. The meeting was adjourned at 0955.

Respectfully submitted by:  
Col (RET) Steve Barrett, Secretary

FORREST SMITH  
COL, USA, Retired  
MOAA President, El Paso Chapter