

Military Officers Association of America
El Paso Chapter



Board of Directors Meeting Minutes
April 2017

A meeting of the Military Officers' Association of America (MOAA) Board of Director's, El Paso Chapter, for April 2017 was held on 29 April 2017 at 0800 in the Candlewood Suites Conference Room, El Paso, TX. Connie Sullivan gave the invocation.

Attendance:

COL(R) Forrest Smith, President
COL(R) Lennie Enzel, Immediate Past President/Legislative Chair
Mrs. Elma Smith, Treasurer
Col(R) Bob Pitt, Programs
LTC(R) Bill Moore, Editor/Webmaster
Mrs. Connie Sullivan, Auxiliary Liaison
LTC(R) Martha Caldwell, Public Relations
LTC(R) Dave Powell, ROTC/JROTC Activities
CPT(R) Steve Mendoza, Membership Chair

1. Administrative

The meeting was called to order at 0807.

2. Old Business

- A. Treasurer: Elma Smith presented the profit/loss and balance statements for March 2017 and year-to-date. The reports were reviewed and approved as submitted. She informed the BOD that the financial delta was in the "black" for two consecutive months. She asked Bill Moore to provide a copy of the Outreach Foundation Bylaws to resubmit specific pages to the Internal Revenue Service (IRS).
- B. Immediate Past President: COL Lennie Enzel indicated that she has additional items for the door prize drawing.
- C. Membership: CPT(R) Steve Mendoza reported that the National Membership Drive commenced 1 April 2017. He encouraged all BOD members to assist in chapter membership efforts. Bill Moore stated he will coordinate with Steve to develop a new recruiting letter to submit to MOAA National.
- D. Programs: Bob Pitt reported that the April Luncheon was a success. The food was great, and there was a significant profit. The meal earned \$520, and the Prize Table earned \$79. He indicated that NAUS donated \$667.00 to the chapter as NAUS closed its books. Everything is in place for the June 2017 Luncheon. The El Paso VA will provide the Guest Speaker.
- E. Legislative: Lennie Enzel reports nothing new in the Congressional arena
- F. Bulletin Editor: LTC(R) Bill Moore states that articles for the June 2017 *Border Bulletin* are due on 3 May 2017 and that he was working on the 2017 Member Directory.

- G. Public Relations/Door Prizes: LTC(R) Martha Caldwell submitted publicity information to El Paso Inc., El Paso Times, and the Bugle for the June 2017 Luncheon. Martha indicated she had sufficient numbers of door prize items. She stated she would not be available for the June Luncheon and made arrangements with Elma Smith for the Prize Table setup.
- H. ROTC/JROTC Activities: LTC(R) Dave Powell informed the BOD that this year cadets would receive the old MOAA medal. Dave led a discussion on providing a \$500 scholarship to a deserving UTEP freshman in the ROTC program. Bill Moore reminds the BOD that the Outreach Foundation Bylaws did not include scholarships. Dave will establish the “ground rules” for the proposed scholarship and report to the BOD
- I. Auxiliary Liaison: Connie Sullivan had nothing to report.

3. New Business

- A. LTC(R) Bill Moore reminded the BOD that the chapter was on tap the sponsor the 2017 Retiree Appreciation Day (RAD) Reception—29 September 2017 and that MOAA National would provide the Guest Speaker. The RAD will be on 30 September and the CSM Academy. The BOD discussed examining having other Veteran Service Organizations (VSO) take a more active role in hosting the RAD Reception. Bill Moore stated that issue should be presented to the Fort Bliss Retiree Council and MG(R) Greer.
- B. LTC(R) Dave Powell presented the JROTC Awards schedule.
- C. Elma Smith provided the BOD with an update on the temporary suspension of Outreach Foundation’s 501c3 status. Elma will submit the required documents to the IRS. She stated she would keep the BOD informed of the review status.
- D. LTC(R) Bill Moore informed the BOD that the credit card processing on the chapter website was now PCI Compliant. He stated that he cancelled the USA ePay mobile credit card account. Chapter credit card processing fees will reduce by \$50 monthly.

4. There being no further business the meeting was adjourned at 1018.

Respectfully submitted by:
LTC(R) Bill Moore, Acting Secretary

Forrest Smith
COL(R), USA
MOAA President, El Paso Chapter